

Springfield Park District Golf Outing Check List



Golf Course: *Lincoln Greens (18 holes)* *Bunn (18 holes)* *Bergen (9 holes)* *Pasfield (9 holes)*

Golf Outing Name: _____

Date of outing: _____ *Alternate Date:* _____

Contact: _____ *Contact Email* _____

Contact number: _____ *Send & Receive Text messages* Yes No

Secondary Contact: _____ *Contact Email* _____

Contact number: _____ *Send & Receive Text messages* Yes No

Format: _____ *Starting time:* _____

Number of golfers: _____ *approximately* _____ *carts approximately*

Volunteer carts needed? (If available) Yes No *If yes, how many?* _____

Beverage carts needed? Yes No *Do you have drivers for carts?* Yes No

Banquet Hall needed: Yes No *Banquet Hall located at Lincoln Greens*

Drink tickets provided? Yes No *How many tickets per player?*

Food description:
(e.g., Breakfast, Lunch, Dinner, Caterer, other food requests)

On course contests:

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Skins Game scoring? Yes No

Hole sponsor signs? Yes No

Registration tables? Yes No *Number of Tables requested*

Please include all tables needed outside

Special requests or comments:
(e.g., Prizes, Gift cards, Clubhouse merchandise)

Age breakdown for tees: *White* *Grey* _____ *Red*